



Health and Safety Representatives, Initial Occupational Health and Safety Training Course

Course Outline

This WorkSafe approved training course will help an HSR to understand and exercise their powers effectively. This training equips HSRs with the confidence, skills and knowledge to represent their co-workers (i.e. DWG) and to help make their workplace safer. Although the primary audience is HSRs, managers, supervisors' health and safety committee members and anyone with an interest in health and safety may also benefit from attending this course.

The course will also provide HSRs with:

- An understanding of the objectives of the *OHS Act 2004* and their role under the Act;
- Knowledge of their powers under the *OHS legislation* and how to exercise these powers;
- Skills in representing members of their designated work group including consulting, issue resolution and negotiating with their employer;
- Knowledge of where and how to obtain assistance in dealing with hazards and dangerous situations; and
- An understanding of the role of occupational health and safety in the workplace in the prevention of incidents, injury and illness.

Under section 67 of the Victorian OHS Act 2004 an employer, if requested, must allow an elected HSR and elected deputy HSR to attend a WorkSafe approved HSR Initial OHS Training Course on paid time, pay the cost of the course and any other associated costs. Section 67 also allows HSRs to choose the approved training course they attend in consultation with their employer.

Course Design

This WorkSafe approved course is designed for Health and Safety Representatives.

Course Outcomes

On successful completion of this course, participants will be able to:

- A. Interpret the occupational health and safety legislative framework and its relationship to the HSR
- B. Identify key parties and their legislative obligations and duties
- C. Establish representation in the workplace
- D. Participate in consultation and issue resolution
- E. Represent designated work group members in the OHS risk management process undertaken by the appropriate duty holders
- F. Issue a provisional improvement notice (PIN) and directing the cessation of work.

Course Details

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